

Rationale

Pickleball Ontario has written policies describing how the Board of Pickleball Ontario develops and approves policies pertaining to Pickleball Ontario.

Policies provide direction to the organization to assist in achieving its objectives as described in its bylaws and strategic plan.

- i. Identifies a standardized and consistent process for policy development,
- ii. Allows for prioritization of policy development by the Board;
- iii. Provides an avenue for others to bring issues to the Board requiring policy development,
- iv. Demonstrates to Pickleball Ontario members and others how policy is developed and who is responsible for policy decisions within Pickleball Ontario, and
- v. Communicates to those who are impacted by the policy.

Policies support, interpret and expand on Pickleball Ontario bylaws. Where there is a conflict between Pickleball Ontario policies and bylaws, bylaws take precedence.

Policy Guidelines

1. Process

a) Initiating Policy

- i. Anyone who is aware of a current or future need for a policy for Pickleball Ontario may make a request either in writing or verbally to the Secretary of the Board to review the need for the policy.
- ii. The Board of Pickleball Ontario considers all requests for policy and is responsible for determining which policies will be developed and when they are to be developed.

b) Developing Policy

- i. Policy is developed on behalf of the Board based on the best information available and guidelines in other sports.
- ii. Wherever possible, a draft policy will be available for review and feedback by the members of Pickleball Ontario affected by the policy.

c) Approving Policy

- i. The Board of Pickleball Ontario is solely responsible for approving all policies relating to Pickleball Ontario.
- ii. Wherever possible, policies are approved at a scheduled meeting of Pickleball Ontario.
- iii. Where it is not possible to wait for the next scheduled meeting to approve a policy, individual members of the Board may be polled by electronic communication.
- iv. Board members are given adequate time to review proposed policies, contingent upon the complexity of the policy issue, and any relevant deadlines.

d) Communicating Policy

- i. The Board of Pickleball Ontario is responsible for communicating any new policy to those who are responsible for implementing the policy or affected by the policy.

e) Implementing Policy

- i. While the Board of Pickleball Ontario has ultimate responsibility for implementing policy, the Board may delegate some or all responsibility of policy to any individual or group of individuals.

f) Reviewing and Evaluating Policy

- i. Policy is reviewed by the Board on an annual basis and revised as required.
- ii. The Board may direct an evaluation of a policy at any time to determine whether a policy has been implemented and/or whether a policy is meeting its intended purpose and results.

Administration

This policy shall be administered by the Pickleball Ontario President or designate at any Pickleball Ontario related meeting.

Policy Revised

2020 06 18

President



Date

Signature