



## MINUTES OF THE PAO ANNUAL GENERAL MEETING

Held on Friday September 23<sup>rd</sup>, 2016 at 5:30 P.M.

Location: Pan Am Centre, Markham

Multipurpose Room 3&4

16 Main Street, Unionville

Markham, ON

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**Present:**      Joseline Sikorski      President  
                  Martyn Homer        Treasurer  
                  Stephen Phinney      Director-at-Large  
                  Bob Cook-Abbott     Secretary

**Apologies:**

Rose Cammaert      Director-at-Large  
Jason Hale            Director-at-Large

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### 1. CALL MEETING TO ORDER

The President welcomed all PAO Members and called the Meeting to order at 5.45 p.m. noting that 48 Voting Members were present.

### 2. READING OF NOTICE OF ANNUAL GENERAL MEETING

The President advised that each Member of the Corporation was sent a Notice of the Meeting and that the Notice was also posted on the PAO web site. The President then called for a reading of the Notice unless there was a motion to dispense with the reading.

On a Motion made by B Doughty and seconded by M Taylor, it was resolved that:

**The reading of the Notice of the Annual General Meeting of the Members is to be dispensed with.**

**The Motion was unanimously carried.**

**3. APPROVAL OF MINUTES OF THE ANNUAL GENERAL MEETING OF September 16, 2015**

The President inquired if the Members had reviewed the Minutes of the Annual General Meeting of September 16th, 2015 and asked if there were any errors or omissions arising from the Minutes. There being no errors or omissions, the Chair sought approval of the Minutes of the September 16th, 2015 Annual General Meeting.

On a Motion made by B Doughty and seconded by C Doughty, it was resolved that:

**The Minutes of the September 16th, 2015 Annual General Meeting be approved. The Motion was unanimously carried.**

**4. APPROVAL OF ALL RESOLUTIONS, CONTRACTS, ACTS AND PROCEEDINGS OF THE DIRECTORS AND OFFICERS**

The President introduced the next item of business and called for the approval of all resolutions, contracts, acts and proceedings of the Directors and Officers of PAO since the date of the last Annual General Meeting held on September 16th, 2015. The President advised the Members that since the last Annual General Meeting, the Directors had, among other things:

- (a) Have appointed a Slate of Officers for the 2015-2016 – President, Joseline Sikorski; Vice President Art Krahn; Treasurer Martyn Homer; Secretary Bob Cook-Abbott and Director(s)-at-Large Jason Hale, Rose Cammaert, Steve Phinney.
- (b) Have appointed PAO Board Member Steve Phinney as Director to fill a vacant position for a two year Term of Office.

On a Motion made by B Gohn and seconded by K Munding, it was resolved that:

**All resolutions, contracts, acts and proceedings since the last Annual General Meeting held on September 16th, 2015 are approved, ratified and confirmed. The Motion was unanimously carried.**

**5. REPORT OF THE PRESIDENT**

The President had previously circulated her report prior to the meeting but provided a brief verbal report to the Members on the PAO's past year activities.

Questions regarding the PAO organization structure, its position within a Canada wide organization and the associated governance structures.

There being no further questions, the President then sought approval of the Report.

On a Motion made by D Werry and seconded by R French, it was resolved that:

**The Report of the President be approved as presented.  
The Motion was unanimously carried.**

## **6. REPORT OF THE TREASURER**

The Treasurer presented the Unaudited Financial Statements for the fiscal year ending June 30, 2016 as circulated. The Treasurer thanked *Leggett & Associate CPA, Chartered and Licenced Public Accountants* for the review and presentation of the PAO Financial Statements June 30<sup>th</sup>, 2016.

A special acknowledgement and thank you was extended to Bill Gohn Financial Administrator and Roy Wilson Membership Administrator for their ongoing support and for so generously contributing their time and talent to ensure the daily financial and membership activities of the Association are fulfilled.

Questions realting to the balance of funds available to the PAO were addressed.

There being no further questions, the Treasurer invited a motion to approve the 2016 Unaudited Financial Statements.

On a Motion made by K Mundingher seconded by J Serflek it was resolved that:

**The PAO Unaudited Financial Statements of June 30<sup>th</sup>, 2016 be approved as presented. The Motion was unanimously carried.**

## **7. APPROVAL OF THE AMENDMENTS TO THE BYLAWS**

The President informed the Members that the next item of business was to approve two proposed amendments to the PAO By-Laws since the last Annual General Meeting held on September 16<sup>th</sup>, 2015. Copies of the amendments along with supporting information were circulated by email to all Members in good standing as per Bylaw Article 6, page 3.

The President then presented the material changes being proposed in the bylaws and called for questions arising from the proposed changes to the Bylaws. Following the review and discussion, a motion to approve the 2016 amendments to the PAO Bylaws was requested..

N Clancey and seconded by P Singleton, it was resolved that:

**All the amendments to the PAO Bylaws since the last Annual General Meeting held on September 16th, 2015, be approved as presented.  
The Motion was unanimously carried.**

## **8. REPORT OF THE NOMINATION COMMITTEE**

The President informed the Members that the next item of business was The Report of the Nomination Committee and turned the meeting over to S Phinney. He noted that with the approved bylaw changes, the Members could elect 3 additional Directors to fill all vacant Board positions.

He highlighted that the PAO Board has six open positions along with two additional positions arising from Directors completing their first Term of Office, effective September 16<sup>th</sup>, 2016.

Accordingly, the Nomination Committee recommended

(a) The appointment of the following nominees who have agreed to let their name stand for a three year Term of Office to fill the current four Director vacancies. The nominees are:

Terry Elliott  
Jim Parrott  
Jeff Morgan

Derek Anam  
Steve Reynolds

The biography of each Nominee was circulated to the Members by email as per Bylaw Article 6, page 3. All nominees were members in good standing as per Bylaw Article 4, page 2.

2 additional nominations were received from the floor:

A Class

G Leney

On a Motion made by M Homer and seconded by B Gohn, it was resolved that:  
**The 2 named candidates be added to the Nominations Committee list. The motion was unanimously carried.**

The Chair then called for a Motion to accept the Report of the Nominations Committee.

On a Motion made by A Evans and seconded by P Singleton, it was resolved that:

**The nominated candidates be appointed to the Board for up to 3 years  
The Motion was unanimously carried.**

The President then assumed the role of Chair

**9. OTHER BUSINESS**

The President then called for any other business items to be raised at the meeting.

There being no further business, the President then moved to the final Agenda item.

**10. CALL FOR ADJOURNMENT OF THE MEETING**

The President sought a motion to adjourn the 2016 Annual General Meeting.

On a Motion by S Singleton and seconded by A Evans, it was resolved that:

**The 2016 Annual General Meeting be adjourned.**

**The Motion was unanimously carried.**

The President stated that the business of the meeting was now concluded. The meeting was adjourned at 8.35 p.m.

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J Sikorski, President  
PAO Annual General Meeting

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Date