



## **MINUTES OF THE PAO ANNUAL GENERAL MEETING**

**Held on Wednesday, September 16, 2015 at 5:30 p.m.  
RIM Park Room 202, Waterloo, Ontario**

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<b>Present:</b>	Bruce Doughty	<b><i>President</i></b>
	Patricia Archambault	<b><i>Vice President</i></b>
	Joseline Sikorski	<b><i>Treasurer</i></b>
	Peter Singleton	<b><i>Director-at-Large</i></b>
	Joseline Sikorski	<b><i>Recorder</i></b>
<b>Regrets:</b>	Bob Cook-Abbott	<b><i>Secretary</i></b>

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### **1. CALL MEETING TO ORDER**

The President welcomed all PAO Members and called the Meeting to order at 6:18 p.m. noting that 33 Voting Members were present.

### **2. READING OF NOTICE OF ANNUAL GENERAL MEETING**

The President advised that each Member of the Corporation was sent a Notice of the Meeting and that the Notice was also posted on the PAO web site. The President then called for a reading of the Notice unless there was a motion to dispense with the reading.

On a Motion made by S. Singleton and seconded by R. French, it was resolved that:

**The reading of the Notice of the Annual General Meeting of the Members is to be dispensed with.**

**The Motion was unanimously carried.**

**3. APPROVAL OF MINUTES OF THE ANNUAL GENERAL MEETING OF September 17, 2014**

The President inquired if the Members had reviewed the Minutes of the Annual General Meeting of September 17th, 2014 and asked if there were any errors or omissions arising from the Minutes. There being no errors or omissions, the Chair sought approval of the Minutes of the September 17th, 2014 Annual General Meeting.

On a Motion made by C. Doughty and seconded by A. Krahn, it was resolved that:

**The Minutes of the September 17th, 2014 Annual General Meeting be approved.**

**The Motion was unanimously carried.**

**4. APPROVAL OF ALL RESOLUTIONS, CONTRACTS, ACTS AND PROCEEDINGS OF THE DIRECTORS AND OFFICERS**

The President introduced the next item of business and called for the approval of all resolutions, contracts, acts and proceedings of the Directors and Officers of PAO since the date of the last Annual General Meeting held on September 17th, 2014. The President advised the Members that since the last Annual General Meeting, the Directors had, among other things:

- (a) appointed a Slate of Officers for the 2014-2015 – President, Bruce Doughty; Vice President Andy Hall; Treasurer Joseline Sikorski; Secretary Bob Cook-Abbott and Director-at-Large Peter Singleton.
- (b) appointed PAO Board Member Patricia Archambault as Vice President to complete the term of Andy Hall;

On a Motion made by B. Gohn and seconded by L. Tremblay, it was resolved that:

**All resolutions, contracts, acts and proceedings since the last Annual General Meeting held on September 17th, 2014 are approved, ratified and confirmed.**

**The Motion was unanimously carried.**

**5. REPORT OF THE PRESIDENT**

The President provided a verbal report to the Members on the PAO's past year activities.

One of the past year's highlights included the development of a Strategic Plan for 2015-18. Identified priorities for consideration included building infrastructure supports such as the renewed website and Facebook page; developing updated membership management tools; exploring tournament linked management and registration tool options; expanding the PAO Board and subcommittees to assist with the workload; pursuing future corporate sponsorships and government grant opportunities to develop training and coaching resources; and conducting an environmental scan of the members' priorities.

The President also highlighted that the Association has changed its Insurer, effective September 1<sup>st</sup>, 2015. The new insurer is LCIS. The PAO liability coverage has been increased to \$5 million for Commercial General Third Party liability claims and \$2 million liability coverage for Officers and Directors. The board has had discussions with a number of insurers about the addition of participant liability coverage. The Board will be assessing its affordability over the next year.

He noted that the membership has progressively increased over the past four years to 709 from the previous year's 676 enrollment. Currently, there are 192 web linked *Places to Play* on the PAO website. Also noted, the 2015 tournament registration had 170 players registered, an increase over last year's 146 participants.

Board appreciation, with special acknowledgement, was extended to Michael Brandon and team, the many tournament volunteers and to Donna Leung and her group of referees who so generously provided their time, talent, and expertise to orchestrate the planning, logistics, and management of a very successful tournament.

Also noted was the excellence of our newsletter with a note of appreciation to Dave Hall for his years of support as publisher. He has passed the baton to Patricia Archambault.

There being no questions, the President then sought approval of the Report.

On a Motion made by M. French and seconded by S. Singleton, it was resolved that:

**The Report of the President be approved as presented.**

**The Motion was unanimously carried.**

**6. REPORT OF THE TREASURER**

The Treasurer presented the Unaudited Financial Statements for the fiscal year ending June 30, 2015 as circulated. The Treasurer thanked *Leggett & Associate CPA, Chartered and Licenced Public Accountants* for the review and presentation of the PAO Financial Statements June 30<sup>th</sup>, 2015. A special acknowledgement and thank you was extended to Bill Gohn Financial Administrator and Roy Wilson Membership Administrator for their ongoing support and generous contribution of time and talent to ensure the daily financial and membership activities of the Association are fulfilled.

There being no questions, the Treasurer invited a motion to approve the 2015 Unaudited Financial Statements.

On a Motion made by P. Leeder seconded by R. French, it was resolved that:

**The PAO Unaudited Financial Statements of June 30<sup>th</sup>, 2015 be approved as presented.**

**The Motion was unanimously carried.**

**7. APPROVAL OF THE AMENDMENTS TO THE BYLAWS**

The President informed the Members that the next item of business was to approve all proposed amendments to the PAO By-Laws since the last Annual General Meeting held on September 17<sup>th</sup>, 2014. Copies of the amendments along with supporting information were circulated by email to all Members in good standing as per Bylaw Article 6, page 3.

The President then called J. Sikorski to present the material changes being proposed in the bylaws. The President then called for questions arising from the proposed changes to the Bylaws. Following the review and discussion, J. Sikorski then invited a motion to approve the 2015 amendments to the PAO Bylaws.

On a Motion by L. Tremblay and seconded by R. French, it was resolved that:

**All the amendments to the PAO Bylaws since the last Annual General Meeting held on September 17th, 2014, be approved as presented.**

**The Motion was unanimously carried.**

## **8. REPORT OF THE NOMINATION COMMITTEE**

The President informed the Members that the next item of business was the Report of the Nomination Committee.

The President, who is the Chair of the Nomination Committee, highlighted that the PAO Board has four open positions. There is one vacant position along with three additional positions arising from Directors completing their Term of Office, effective September 16<sup>th</sup>, 2015.

Accordingly, the Nomination Committee is recommending approval of four nominees who have agreed to let their name stand for a two year Term of Office to fill current Board vacancies. The Four nominees are:

Rose Cammaert, London, Ontario  
Jason Hale, Delhi, Ontario  
Art Krahn, Kitchener-Waterloo, Ontario  
Martyn Homer, Cobourg, Ontario

The bio of each Nominee was circulated to the Members by email as per Bylaw Article 6, page 3. All nominees are members in good standing as per Bylaw Article 4, page 2.

The Chair then called for a Motion to accept the Report of the Nomination Committee.

On a Motion made by C. Doughty and seconded by S. Singleton, it was resolved that:

**The Report of the Nomination Committee was adopted.**

**The Motion was unanimously carried.**

## **9. ELECTION OF DIRECTORS TO THE PAO BOARD OF DIRECTORS**

The President reminded the Members that along with the four vacant Director positions, the recent approved bylaw changes now allows for three additional Director positions to fill up to nine Director positions on the Board.

The three additional Director positions are now open and could be nominated from the floor to fill a two year Term of Office.

The President then called for any additional nominations of Members from the floor to fill the seven vacant Director positions.

On a motion by A. Krahn and seconded by L. Tremblay, Patricia Archambault agreed to let her name stand as an additional nominee for a two year Term of Office to the Board of Directors.

There being no further consenting nominations of members willing to let their name stand for election to the Board of Directors, The President then called for a Motion to approve all five nominees for a two year Term of Office to the PAO Board.

On a Motion made by S. Singleton and seconded by H. Tim, it was resolved that:

**Rose Cammaert, Jason Hale, Art Krahn, Martyn Homer and Patricia Archambault are all elected for a two year Term of Office on the PAO Board of Directors effective September 16<sup>th</sup> 2015.**

**The Motion was unanimously carried.**

## **10. OTHER BUSINESS**

The President then called for any other business items to be raised at the meeting.

A guest from Hamilton in attendance, J. Morgan physical education teacher, was permitted time to deliver an audio visual presentation on *Future Ideas for Growth in Ontario* and emphasized the need for a Pickleball instruction curriculum in Ontario schools.

Other matters raised and discussed by the members included majority support for moving to a provincial ranked tournament; scheduling the tournament on a weekend to allow younger employed players to attend; rotating the provincial tournament location and considering cost sharing incentives.

There being no further business, the President then moved to the final Agenda item.

**11. CALL FOR ADJOURNMENT OF THE MEETING**

The President sought a motion to adjourn the 2015 Annual General Meeting.

On a Motion by B. Gohn and seconded by C. Doughty, it was resolved that:

**The 2015 Annual General Meeting be adjourned.**

**The Motion was unanimously carried.**

The President stated that the business of the meeting was now concluded. The meeting was adjourned at 7:40 p.m.

Original signed

October 15, 2015

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Bruce Doughty, President  
PAO Annual General Meeting

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Date