

# MINUTES

## PAO BOARD MEETING

**Date:** Thursday November 24, 2015

**Time:** 7p.m.

**Location:** RIM Centre, Waterloo

Present: J Sikorski (President)            A. Krahn (Vice President)  
          M Homer (Treasurer)            B Cook-Abbott (Secretary)  
          P Archambault                    R Cammaert  
Apologies for Absence:            J. Hale

### 1. Call to Order

The meeting was called to order at 7.00pm.

### 2. MINUTES OF PREVIOUS BOARD MEETING

On a motion by R Cammaert and seconded by M Homer, the minutes of the Board Meeting held October 29, 2015 were approved as written.

### 3. Business Arising:

3.1 J. Sikorski has contacted Ottawa who are investigating 3 facilities for hosting of the 2017 Tournament. ACTION: Feedback to be sought prior to December PAO Board meeting

3.2 B Cook-Abbott has created a Tournament Checklist based on available material.  
ACTION: Additional material provided by J Sikorski and P Archambault will be incorporated by BCA mid December

3.3 B Cook-Abbott has created first cut Table of Contents for manual and incorporated feedback from Board.

3.4 P Archambault presented initial thoughts on 2016 tournament:

- Rated format with age groups (which may be combined, subject to number of entries)
- 12-14 hrs per day required if 2 day tournament
- 7-8 hrs required per day if 3 day tournament
- Use of PICKLEBALL.COM for registration etc
- ACTION: Further refinement of plan to be presented in December

3.5 Tournament location committee reported that 3 alternative sites have been reviewed as an alternative to RIM for 2016, namely Kingston, Hershey Centre in Mississauga and Markham's PanAm Centre. Neither Kingston or Hershey Centre can provide sufficient courts for the PAO tournament.

ACTION: Site visits to Markham Pan Am to conduct site reviews and meet Management are scheduled in early December

J Sikorski to meet with Pan Am representatives to investigate potential pickleball related grant applications

3.6 J Sikorski has addressed revised signing authority with TD Bank.

3.7 B Cook-Abbott shared a draft sponsorship policy and requested that Board provide feedback and refined levels etc. by mid December.

ACTION: Changes to be incorporated by Jan 2016 Board Meeting (BCA)

3.8 J. Sikorski presented changes to policy manual which were approved by the Board.

### **3.9 Discussion of Central Filing of PAO Board records/documents**

J Hale filed a written report that included proposed solution for central filing of PAO Board related material.

ACTION: BCA to centralize existing material by mid Jan 2016

#### **4. President's Report**

ACTION: Newsletter material to be provided to J Hale by Dec 7;

J Hale to incorporate Sponsor related material as "shopping list ideas";

Newsletter to be issued prior to Christmas.

R Cammaert volunteered to proof read all material before issuance.

It was agreed that we seek articles from "all in" clubs (those with 100% PAO membership).

J Sikorski and B Cook-Abbott reported on initial introductory discussions with the new CPO board executive team with the desire to collaborate on shared strategic priorities. A key item will be to assist with getting pickleball formally recognized by Ontario and in future Canada.

ACTION: M Homer agreed to create first draft defining the "Value of PAO membership to members".

ACTION: insurance in place until Sep 2016. BCA to add action item to PAO calendar to remind Board to start shopping for renewal by early July 2016 (completed)

#### **5. Treasurer's Report**

The Financial statements were presented and filed.

#### **6. Sub-Committee Roles and Responsibilities**

Discussion deferred until after the review of the PAO Strategic Priorities

#### **7. Tournament Sub Committee Report**

Covered under Business arising

#### **8. Demos/Clinics**

A Krahn/P Archambault ran a beginners session in Guelph Nov 18

6 PAO members to run a session for an Orillia Elementary school Grade 4/5s

BCA and 4 PAO members to attend a session at York University Sports club, a follow-up session from early 2015 now that group has several more "new" players.

PAO to assist at Markham PanAm centre on Dec 28/29 (Open House and tournament)

#### **9. PAO Grant Application Process**

Brief update provided – ACTION items to be defined at next meeting

#### **10. Fall Survey of Membership Priorities using Survey Monkey**

It was agreed that a survey of the membership should be conducted, following the Strategic Plan review session.

#### **11. Establish a Meeting Date to Update our Strategic Plan**

It was agreed that the December 2015 Board meeting should focus on the review and refinement of the PAO Strategic Plan

## **12. Other Business**

M Homer highlighted an exploratory idea sent along by a member of the Hamilton Pickleball Association.

ACTION: M Homer will follow up with additional information at a future meeting.

## **ADJOURNMENT**

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED ON A MOTION BY P. ARCHAMBAULT AT 8.35PM.

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Secretary, B Cook-Abbott