

MINUTES

PAO BOARD MEETING

Date: Wednesday June 22, 2016 Time: 3.00 pm

Location: PAN-AM Centre, Markham, Meeting Room B

1. Call to Order 3pm

2. Approval of May Board meeting Minutes

Motion to accept moved S Phinney/ Martyn Homer

3. Business Arising

ACTION ITEM: Membership Survey – Joseline to refine based on feedback. To be issued after tournament

ACTION ITEM: Tournament Manual Update to proceed after 2016 tournament

ACTION ITEMS: S Phinney to refine Criteria for Potential Board Members document based on feedback received. Updated doc to be added to Policy manual by BCA

ACTION ITEM: Survey re Use of 7' line – still awaiting feedback (BCA)

4. President's Report

- Strategic Priorities–

The following items were added to the PAO Strategic Plan:

- Membership system upgrade
- Tournament entrant / membership register cross reference
- Computerized Tournament registration/management system
- Ratings database for PAO players (with tournament results summary)
- Referees Certification process

- Update provided on Skype mtg with Ian Moss CEO OBA/Skate Canada

- Update provided on PCO discussions regarding PCO Bylaw changes and move to RSO status

- IFP Rating Resource materials for members/clubs to be added to website (Document produced by BCA ready for webposting)

- Referee Clinic scheduled for July 14 at Markham

- Proposed Bylaw Changes were reviewed and adjusted. Action item: BCA to update in preparation for the PAO AGM in Sep 2016 (completed).

- Board recruitment: S Phinney reported that 2 potential candidates had been identified, Joseline Sikorski has also 2 potential candidates. A total of 7 Board vacancies will exist by Sept 2016

- An update on the Trillium Grant presentation was provided. PAO to target for Jan 2017 Submission.

- Notice of Call for Nominations approved – to be added to website asap (completed)

- Membership Renewal Notices have been issued. Next reminder to be scheduled (completed)

- AGM Notice issuance Target date Aug 4th (6 wks) established.

5. Treasurer's Report M Homer

- 2016-17 Operational & Tournament Budget was approved motion S Phinney/seconded R Cammaert

6. Tournament Report

J Sikorski/R Cammaert

- 82 Registrants as at June 21

- Outstanding issues/updates have been addressed

- Overpayments have been refunded

- Category changes have been applied

- 200 Balls have been set aside by Singletons

- Orders for Medals and T shirts to be handled by J Sikorski

- Handout materials not yet addressed

- Volunteers will be confirmed later
- Sponsorships: S Phinney offered to look into this item
- J Serflek has agreed to be the official photographer. It is hoped that the PAO can find a video operator with the necessary equipment to record final games.

7. New Business

- Bylaw change (Motion to accept proposed Increase maximum number of Directors to 12 & extend Term of Office to a maximum of 3 years made by BCA/seconded S Phinney
- Insurance review / renewal update S Phinney/J Sikorski has commenced

8. Other Business

None

9. Date of next meeting

July 28, 2016 SKYPE meeting proposed at 6.30pm (to be confirmed)

B Cook-Abbott