

PAO Board Meeting Minutes
Held in Waterloo at 10am May 25, 2015

AHBM Systems, #3, 584 Colby Drive, Waterloo N2V 1A2

1. Called to Order 10.10am

In Attendance: B Doughty - President J Sikorski - Treasurer
 P Singleton - Director-at-large B Cook-Abbott- Secretary
Apologises for absence: P Archambault – Vice President

2. Minutes of Previous Meeting – Motion by P Singleton, seconded J Sikorski that the minutes of Apr 27, 2015 be accepted as written – approved.

3. Business Arising
None

4. President's Report – covered via other agenda items

5. Treasurer's Report

Financial report accepted.
Draft Operating budget for 2016 reviewed ACTION ITEM: to be refined and approved at next meeting.

6. Committee Reports

6.1. 2015 PAO tournament

Budget further refined and to be approved at June meeting
Insurance Company has been approached for sponsorship by B Doughty and awaiting feedback. In addition, 2 hotels have been approached.
Advertizing to be covered by email blast, newsletter, flyers and new PAO website

6.2. 2016 PAO tournament location

2016 tournament site provisionally identified. Or 2017 Ottawa is interested in hosting

6.3. Membership Committee

It was reported that membership renewal rate is currently low. Reminder to members included in Newsletter and on WEB site.

6.4. PAO Website renewal

Motion made by B Cook-Abbott, seconded P Singleton approving implementation of new site in early June. Use of tweet was suggested as future means of alerting members of changes to site.

6.5 Sponsorship

No further actions at this point. JS/BCA to follow up after website implemented.

6.6. Grant Submission process

Update provided on progress to date. Submission scheduled for Dec 2015.

6.7. Nominations Committee

Current list of candidates reviewed and updated. Further volunteers expected following issuance of newsletter

6.8 Communications

Newsletter for May now issued

7. PCO East Tournament Update

It was agreed that this item could be dropped from future agendas.

8. Liability Insurance Update

Feedback from Insurance company o/s

9. Ambassador program

Initial material prepared. Administrative processes yet to be developed.

10. New Business

None

Next Meeting scheduled for June 22 at 9.30am in Waterloo (to be confirmed as both P Singleton and J Sikorski are unavailable at that time).

Motion to adjourn at 11.45 made by B Cook-Abbott, seconded P Singleton - Carried