

PAO Board Meeting Minutes
Held in Waterloo at 9.30am March 23, 2015

AHBM Systems, #3, 584 Colby Drive, Waterloo N2V 1A2

1. Called to Order 9.45am

In Attendance: B Doughty - President J Sikorski - Treasurer
 P Singleton - Director-at-large P Archambault – Vice President
 B Cook-Abbott- Secretary

2. Minutes of Previous Meeting – Motion by J Sikorski, seconded P Archambault that the minutes of Jan 12 and 19, 2015 be accepted as written – approved.

3. Business Arising

None

4. President's Report

Regarding subcommittees:

P Archambault agreed to be Board lead for newsletter/media relations

Bruce Doughty agreed to lead Referees Clinic assisted by P Archambault.

5. Treasurer's Report

On budget for year.

6. Committee Reports

6.1. 2015 PAO tournament

Contract with RIM confirmed

Tee shirts selected and medals ordered.

Tournament to consist of same groupings as 2014. No rated groups this year.

ACTION: Budget to be finalized for next Board meeting

Tournament software to be same as last year -Tournaments.com.

Note London purchased software and PAO will need to determine longer term software solution that might be made available to other clubs.

ACTION: City of Waterloo to be approached for sponsorship by B Doughty

6.2. 2016 PAO tournament location

3 sites currently being considered: Markham PanAm centre, Windsor, Cornwall

6.3. Membership Committee

Motion to remove option to pay at TD bank moved by B Cook-Abbott, seconded J Sikorski - approved.

Membership rate remains \$10 for 2015. 3 year membership option to be considered for 2016.

Motion to follow the membership renewal timeline as documented in the Membership Subcommittee minutes moved B Cook-Abbott, seconded J Sikorski – carried

6.4. PAO Website renewal

B Cook-Abbott reported activity has commenced. P Archambault agreed to help review proposals and it was confirmed that D Hall would also assist. Jason Hale is a volunteer

who is actually developing the proposed new PAO site.

7. PCO East Tournament Update

P Archambault provided a brief update of status of tournament planning/funding

8. Strategic Priorities – Next Steps

Additional assignments were made to some priority activities in the Strategic Plan (see separate document for detail). B Cook-Abbott to provide draft material regarding potential Ambassador program to B Doughty and P Archambault (completed).

9. New Business

Retiring members – it was confirmed that P Singleton and B Doughty end their 2 year appointments as of September 2015.

B Doughty will lead nominating committee for 2015 and each Board member was asked to identify a potential new Board member

Grants – it was confirmed that the Grants subcommittee would continue to target for December 2015 submission and would involve M Renneson and others as appropriate

Insurance – J Sikorski is waiting for feedback from our Insurers to see how they might add value/sponsor as OSGA is partnering with similar organization

Request from Oshawa group for reduced insurance rates for junior summer camp – J Sikorski to establish our Insurer's position and report back to Board.

Oshawa rated PAO members Tournament May 15 – notice to be issued by C Doughty. Event to be advertised on website.

Next Meeting rescheduled to April 27 at 9.30am in Waterloo

Motion to adjourn 12.15pm made by P Singleton, seconded B Doughty - Carried

PAO SUB COMMITTEES 2015 as at January 12, 2015

Committee	Board Rep	Board Rep 2	Member 1	Member 2	Member 3	Member 4
Membership - Benefits. Retention, Sales & recruitment - Membership database maintenance - Site review - Membership db/email list/PAO registration/card issuance review	JS TBD	BCA	Roy Wilson	Bill Gohn		
Group Insurance management	JS	-				
Tournament Planning 2015	PS/BD					
Tournament Planning 2016 – location (checklist available)	BD	BCA				
Demos & Skills Development	PS	PA				
Marketing / Trade Shows	BD					
Pickleball in Schools	PA	BCA				
Sponsorships and Grants	JS	BCA	Van Camp offered help			
Media relations	PA	-				
News letter / PAO site maintenance			Dave Hall		?A Hall	
Places to Play maintenance - Update process documentation	BCA BCA	(completed)				
Rules Committee	BD					
Nominating Committee	BD					
Grievance Committee	BD	All Board Members				
Referee Training	TBD (BD to approach D Leung/R Wilson)					